



KARATE NOVA SCOTIA

Memorandum - 2018 Membership Dues

Dear Dojo Instructors,

- Please read entire notice.
- Please email all completed files to membership@novascotiakarate.com.
- Please make all payments payable to "KNS" or "Karate Nova Scotia"
- Please mail payment to: **KNS Membership c/o Andrew Swiber, 256 Philip Drive, Fall River, NS, B2T 1G7**
- All payments received will be deposited within 30-60 days of receipt.

If you have any questions, please contact membership@novascotiakarate.com or call 902-497-5166

For those of you who have been around for a long time, you may have grown accustomed to the January membership notice and March deadline. This all changed last year. We are sending this year's registration forms to you in early October. Although registration and payments are due **end of October** we will allow up to Dec 15th 2017. The reason for the change in the deadline is that Karate Canada has changed its membership deadline to January 1st. We need time to process membership numbers, generate stats and pay the Karate Canada fees.

Fees: Because of a motion passed at the 2015 AGM there will be **increases annually to the dues** to help offset the increases by Karate Canada.

Motion: *"Karate Canada has been increasing their fees over the years and now for KNS to sustain our association based on our current numbers, roughly 100 Dans, 800 Kyus and 25 Clubs, the board would like to adopt a 5 year plan to increase fees that have not been adjusted since the 1980's. The board would like the membership to adopt the follow proposal for adjustment to annual dues and submission date (registration date). The proposal is to make changes gradually over a period of 4 years"*

For complete plan visit <http://karatens.org/wp-content/uploads/documents/AGM/2015%20Notice%20of%20Motion%20to%20change%20membership%20dues.pdf>

The important details are:

Dan \$40 (\$10 decrease from 2017)
Kyu \$25 (\$5 increase from 2017)
Club \$50 (\$5 increase from 2017)
Registration Payment and Forms deadline Oct-31, 2017

We would ask that you begin, if you have not already, the collection process as soon as possible. Please make every effort to have all forms and dues submitted by **October 31st, 2017**.

The Memorandum of KNS, in section 3.2, states:

Registration forms are to be completed and received by the last day of February of each year, along with the annual dues. (**DATE CHANGE: October 31st**)

And

Instructors must annually register their clubs and **each and every member** and **instructor**, and all the necessary registration forms are to accompany the annual dues.



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If you are unable to meet the October 31st deadline, please contact us at membership@karatens.org and provide us an estimated delivery date, no later than December 15th, 2017.

Use of Membership Information

Karate Nova Scotia is a member of both Sport Nova Scotia and Karate Canada. Both organizations require certain information to be disclosed for various reasons such as funding requests, program planning and validation of members at sanctioned events.

Not unlike most sport organizations today, the following information will be **aggregated** and shared:

- Instructor/Coach Counts (Male/Female)
- Para Athlete Counts
- Gender Counts (Male/Female)
- Kyu vs Dan Counts (Male/Female)
- Age Grouping (<18, 18+) Counts (Male/Female)
- Officials Counts (Male/Female)
- Athlete Counts (Competitive/Recreation/Male/Female)

The following information will be shared on **Instructors/Coaches**:

- Last Name
- First Name
- email (if unavailable dojo email is provided)
- Home address (if unavailable dojo address is provided)
- Dojo
- Gender
- Birthdate
- NCCP Level
- First Aid status
- Child Abuse Registry Check Status
- Criminal Records Check Status

The following information will be shared on **general members**:

- Last Name
- First Name
- email (if unavailable dojo email is provided)
- Home address (if unavailable dojo address is provided)
- Dojo
- Gender
- Birthdate



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Form Guide: Annually we continue to make enhancements to the KNS Membership form. These enhancements are mainly because Sport NS and Karate Canada request statistics on the demographics of participation, instructor levels, regional breakdowns, etc ... This new layout will make it much easier for us to deliver information to Sport NS in a timely manner.

The membership form/spreadsheet consists of **5 tabs**:

1. **Agreement** – This contains details of what you are agreeing to by completing and submitting the form. Also once you completely fill in your members/instructors it will provide you a summary of what dues your club owes and where to submit them.
2. **Club** – This is strictly for contact information (includes a post for a second person of contact), training location, mailing address, and contains an area for you to provide any feedback or comments.
3. **Instructors** – Please make an effort to include all currently known instructors for your club, and their credentials and levels taught. Anywhere a date is asked please try your best to be accurate, but approximate dates are better than no dates. In addition, there is a spot to start tracking the new **NCCP** Coaching Levels. Email and home address is appreciated.
4. **Students** – Please **do not include any instructors here**, otherwise they will be double counted, as well as, double charged. This is for non-teaching students. Email and home address is appreciated.

Sport NS is interested in tracking the **Para Athletes** in Karate throughout Nova Scotia. Para Athlete is defined as people with physical, vision or intellectual disabilities. Please help us in collecting these stats. Names will not be submitted to Sport NS just the counts.

You will also see at the top of the page a summary of your demographic info will adjust based on what you enter. This is an example of the info sent to Sport NS.

5. **Summary** – This tab is a summary of all the information that will be submitted to Sport NS and Karate Canada.

Notes:

- We have done our best to provide direction with columns where we would only like Y or N, as well as, consistent date format of YYYY/MM/DD.
- The file is locked down so that you can only edit the white space once you click on the cell.
- Please note that the more reliable this information is the better both Sport NS, Karate Canada and Karate Nova Scotia can plan the program and services that we both deliver.
- If you do not have the ability to fill in the electronic form (i.e. no Microsoft Excel), please contact us and we will work something out on a case-by-case basis.

Sincerely,

Andrew Swiber, KNS Membership Coordinator

www.karatens.org



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Why Renew Your Membership? Why Join KNS? Some Reasons are ...

Insurance Coverage

This is purchased through KNS to provide protection (liability and injury for dojos, sensei's and karateka) at a very affordable rate. It is automatically included in the membership annual dues.

Government Funding

Applications for grants can be submitted by organizations to assist with dojo equipment, program development for elite athletes, Officials and the NCCP program.

Healthy Living Incentive Eligibility

The Healthy Living Tax Incentive is designed to encourage children to participate in a healthier lifestyle through fitness. The tax credit, or healthy living incentive, provides a tax credit of up to \$500 per person to help with the cost of registering for sport or recreation activities that offer health benefits. This is a tax credit not a tax rebate. A tax credit is a reduction against income tax. A person who claims the maximum of \$500.00 can expect a tax reduction of \$43.95. This amount will be deducted from your provincial income tax, much the same way your charitable donations are deducted. You must keep registration tax receipts to claim the credit on your income tax return. Only receipts from those sport and recreation groups who have registered with the Department of Health and Wellness are eligible. KNS is a registered group.

Tournaments

Competing in tournaments expands karate experience and can earn good competitors a place on the provincial team to compete at national and international events. Membership of KNS is a prerequisite for team membership and for entrance to KNS sanctioned tournaments.

Seminars

Different styles of karate are recognized by KNS. From time to time, students at all levels are given special opportunities to learn from masters (or experts) who are invited from around the world to provide in-depth instruction for members.

First Aid

KNS attempts to subsidize First Aid & CPR/AED Training for clubs. Depending on the budget, KNS will arrange the session(s) and will pay for two member of each club to attend. All members of KNS are invited to attend and KNS will negotiate the cost of attendance for those not covered by KNS offer (the cost will depend on the number of participants).

Information

KNS emails out to each member club notices of all KNS events, including tournaments, meetings, Officials Association events, NCCP Programs, minutes of meetings and other pertinent information. Be well informed – join KNS.

National Coaching Certification Program

The National Coaching Certification Program (NCCP) is a competency-based coach training and certification program for all coaches.

To learn more about the NCCP, visit the Coaching Association of Canada web site (www.coach.ca)

Karate Canada has defined pathways as well as participant and coach development models in order to clarify how one goes about becoming a certified coach. To find out more about karate specific NCCP courses please visit the Karate Canada website and look under "Coaches/NCCP".



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Karate NS has offered and will be offering Instructor Beginner and Competition Introduction courses.

Long-Term Athlete Development

We provide communication and delivery of Long Term Athlete Development (LTAD) programs and information developed by Karate Canada. Karate Canada has produced the "Karate For Life Booklet", which outlines the LTAD process.

"Karate for Life" is a framework of athlete development with special reference to growth, maturation and development, trainability, and the sport Karate system alignment and integration. It incorporates information from the Sport Canada resource paper "Canadian Sport for Life" which is a generic model of athletic development aimed at improving the nation's health and excellence in sport.

Officials Development

The KNS Officials Association is a leader in Canada, with other provinces adopting the model developed here, in training and upgrading judges for kata, and referees for kumite. Membership in KNS allows access to this group, which holds regular upgrading seminars. Their motto: "Safety of the competitor comes first" and a "Fair and equal playing field for all."

Black Belt Recognition Program

Karate Canada, in collaboration with the provincial organizations, has established a program to provide Dan ranking. This ensures consistent black belt standards and provides objective review of unique style associations or clubs without traditional parent organizations.